Human Resources Intern



Project Title	Human Resources Intern
Project Summary	Seeking human resources specialists to join our 2020 team to assist in the recruitment process, conduct new intern onboarding, and lead career development discussions and perform a number of other tasks to ensure the smooth functioning of a team of up to 300 interns in various departments.
Country	United States

Project Description

As a human resources specialist, you'll oversee a broad range of responsibilities. You'll help fill internship openings, train new interns, manage a diverse workplace, assist in developing policy and procedures, as well as plan and lead weekly career development discussions for creating attention-grabbing resumes and LinkedIn profiles, and answering tough interview questions.

In the closing months of the internship, you will be responsible for fulfilling all requests for letters of recommendation for jobs and graduate school.

The Department of Veterans Affairs' Digital Media Engagement Team internship is one of the largest and most established internship programs available through the Virtual Student Federal Service. This past year, our internship had approximately 300 interns in various departments and leadership positions. If you want to join a team that is well structured and will offer meaningful work that will help you build skills that you can actually add to your resume, then you should definitely join our team.

Required Skills or Interests

Skill(s)
Analytical writing
Marketing
Writing

Additional Information

For more information about interning with the Department of Veterans Affairs' Digital Media Engagement Team, please visit https://dmeinterns.org/.

Language Requirements

None